

ANHS Minutes of Executive Board Meeting
12 October 10, 2018
Minutes approved

Present: Jana Fortier, Debarati Sen, Arjun Guneratne, Lauren Leve, Steve Folmar, Galen Bennell, Ather Zia, Mona Bhan, David Citrin, Catherine Rankin.
Not present: Mabel Gergan, Dinesh Paudel, Ariana Maki, Judith Justice, Anna Stirr
Quorum reached

Presiding Officer: Debarati Sen
Secretary: Ather Zia

Motions Approved

- * August minutes
- * April minutes with friendly amendment of absent members
- * Approval to consolidate two Facebook accounts into one ANHS Facebook account
- * Approval to raise USA membership from \$45/year to \$50/year
- * Approval of nomination of President – Jana Fortier
- * Approval of nomination of Secretary – Ather Zia
- * Approval of nomination of KRC Chair – Steve Folmar

Communications Report

The website is organized using Wordpress. Jana noted that we have two Facebook accounts and members decided to consolidate the accounts. Better publicity through creation of a new ANHS logo was discussed. This logo could be used on t-shirts, mugs, bags, etc. Ideas for a new logo will be collected in 2019 with the general ANHS members.

Membership report

Galen provided handouts and information about current membership numbers. In Wild Apricot, the membership database, there were 420 members in total with about 250 active paid members and 170 members who need to renew or are lapsed. There are about 15 institutional memberships with 4-5 of those being lapsed (Yale, UW-Madison, Pennsylvania, Shambala publ., and SIT). Moving forward, the Membership Committee will need some help since we cannot pay for the previous (2 years') South Asia center at UW-Madison assistance in the future. In other news, ANHS dues with Wild Apricot, our membership online site, now cost about \$1,000 per year. During discussion, the board approved a slight increase of faculty subscription cost of membership from \$45 to \$50 per year. This is to accommodate the increased cost of the Wild Apricot subscription. Asian student membership has 8 active members; it is free to those students who apply for free membership.

Treasurer's Report

Debarati presented the 2019 draft budget. She pointed out that there should be a couple more line items to include such as the business liability insurance which costs about \$1,243 per year. Debarati expressed the hope that we would vote to approve the final budget at our next meeting. The budget allocated about 70% of program funds to programming needs (30% to KRC, 22% to the Journal, 16% to Awards and Conference programs) and the remaining 30% to administrative needs (website, membership platform, rent, insurance, etc.).

Several line items and other news were discussed. The budget allocation was \$5,000 for the Journal which is less than last year since there is no money or subvention from Dartmouth anymore. But the board agreed that the Journal editors could ask for funds from the Journal savings account, which currently has about \$2,500 in it, if needed.

In terms of administrative help, Jana presented the ANHS board with a copy of a letter between SASLI and the past president of ANHS which obligated us to pay \$13,000 to SASLI in 2018 for administrative services. ANHS paid \$4,750 in February 2018 without the knowledge or consent of other EC board members. We discussed how this agreement and the payment was not known to the board members. Arjun asked how such an agreement could happen without board discussion. Debarati said she didn't authorize the payment. Jana reported that she was first told of the agreement by the UW-Madison Accountant, John Burmaster. He sent an accounting sheet showing there was a \$10,000 CAORC grant in 2016 and another to ANHS in 2017 for \$10,000 in 2017. This was granted by CAORC to help ANHS with administrative improvements. These were used up by 2018. Since ANHS didn't have knowledge of the specific agreement nor did we have the remaining \$8,250 bank reserves to cover it, UW-Madison canceled the agreement in August.

On another matter, the board discussed advertising about ANHS. Advertisements, especially from book publishers and editors, were agreed upon (it was felt that no vote was required). No one however was tasked with contacting potential book publishers or editors yet. Mona asked if advertisement revenue could be earmarked for the Journal. Debarati noted that all current income is "unrestricted". Restricted funds are funds where you are obligated to spend toward a specific program category. It was noted that subventions/grants are often restricted but not membership income and probably not advertising about ANHS in general. The subvention/grant from the Rubin foundation for the Journal's design and art was an example of a restricted fund of money.

Along these lines, Mona expressed the need to have commitment to fund the Journal. Other members reaffirmed their commitment to the Journal, that it is considered an essential part of our ANHS identity. We reaffirmed that Himalaya, the journal, is one of our main program areas. Mona was asked us to look for subventions, especially from DePauw or Washington. She noted that she received \$1,000 from DePauw currently.

Debarati also reported that we have acquired a new accountant named Mike LaNier. He has moved our system to a more simple single line accounting system. The previous accountant, John Burmaster declined to continue as he said he was going on family leave.

Journal Report

Mona announced that the current publisher, UPNE, is going out of business at the close of 2018. The board discussed moving to a new publisher and whether to remain with a print issue available to our members or whether to offer an online issue with either no print issue or a pay-per-copy print option for ANHS members.

Mona discussed the Journal's impact changes. She said there was an enhanced social media presence with 1200 twitter followers of which 37% are from South Asia. The download rate has gone up and there are also 55 US print journal subscribers, 20 international, with 2 who are lifetime print subscribers. The next issue was described as a focusing on music and would be out in December. The 2019 issue was about getting submissions with Kashmir interests.

The possible Journal's move to only an online format with no print issue was discussed. Jana pointed out that there is a middle option with the eScholarship platform hosted by the University of California. This costs us \$0 for the online production which could save us up to \$8,000/year. She noted the following about this publishing option:

*It offers a comprehensive open access publishing program. There are currently 70+ [journals](#) using eScholarship open access.

*It has to be set up by someone affiliated with the Univ. of California system, but after that, it doesn't have to be run by UC affiliated faculty. The editor of *Himalayan Linguistics*, for example, is based in Illinois (SIU) but they set up their journal this way.

*It has templates for journal publishing & production all set up which are nice. We can upload text, images, etc.

*It includes an editorial and peer review submission system which are easy to use.

* eScholarship is "open access"; and offered free of charge. With only 2-3 clicks, you can view entire articles.

*It works with institutional subscriptions (EBSCO). They will submit our Journal for indexing in EBSCO and in the Directory of Open Access Journals (DOAJ)

*eScholarship is committed to long-term access and preservation. Articles from many years ago are still maintained and searchable.

*It offers both the Journal online and also a print option which readers select themselves

Arjun also discussed another possible publishing platform with Macalaster. He said he would look into it.

KRC report & activities

Steve presented a report on KRC activities listing about ten activities of note that went on at KRC in 2018. Among other 2018 to date activities, KRC helped organize four workshops. These included four ANHS members with about fifty participants and a good representation of 40% female students and scholars. KRC also helped with translations of ethnographic interviews which were important for research writing of ANHS members. KRC also helped write a successful Fulbright specialist grant proposal which funded some of the workshops. Please see the KRC report by the Director for more activities, the budget overview, and details.

Discussion about KRC included the opinions that it should improve it's overall functions but that any re-location of the KRC needed to be approved by the boards and general members of the ANHS and the board of the ANHS-KRC. Following our Constitution, we confirmed that we should discuss any plans to re-locate the KRC in the future with the general membership. Steve noted that we do not have the authority to tell KRC where to be located. He added that the library is set up and there is some use of it. Arjun noted that he was on the search committee that hired the KRC Director. Jana noted that the KRC maintains a library with 1500 books. KRC Director and their KRC Board said that they were not willing to relocate either the library or their offices at that time in the spring of 2018. Jana noted that if we disengage with our Overseas Research Center/ORC we lose the library that we have helped build. Mona asked if ANHS members would have access to the library even if the current location was shut down. Since the the library would be disposed of by the KRC board in a manner they saw fit, it remained an open question.

Nominations and Voting

The members present were onboard voting Jana for the post of the president. Steve moved to solicit the vote of non-present members of the EC and submit votes one week hence. Members also were onboard voting for Steve for KRC Committee Chair and Ather for Secretary. The question of votes by ex-officio editors was raised and past minutes will be checked for guidance.

Meeting adjourned at 9:00pm.

Handouts used during the Meeting

Draft budget for 2019

Notice of unapproved check and agreement with SASLI for \$4,750 in February, 2018

Online journal option with eScholarship (Univ of California System-sponsored)

The Association for Nepal and Himalayan Studies Draft Budget

	2019	% of Budget
Revenue		
Journal Revenue	2,000.00	
Memberships & Donations	22,000.00	
Total Revenue	24,000.00	
Expenditures		
Administration		
Audit, Account and Legal	2,093.00	9%
PayPal fees	600.00	3%

Office Expenses	300.00	1%
Postage and Delivery	100.00	0%
Rent, Utilities and Maintenance	2,500.00	11%
Salary and Fringe KRC	<u>7,000.00</u>	30%
Total Administration	<u>12,593.00</u>	54%
Program		
ANHS Senior Fellowship Program	1,500.00	6%
Travel grants	1,500.00	6%
Conference Support	500.00	2%
Dor Bahadur Bista Prize	250.00	1%
Events KRC	150.00	1%
James Fisher Book Prize	250.00	1%
Journal Design and Production	5,000.00	22%
Web Development	<u>1,400.00</u>	6%
Total Program	<u>10,550.00</u>	46%
Total Expenditures	<u>23,143.00</u>	100%
Net Operating Revenue	<u><u>857.00</u></u>	



February 5, 2018

Board of Regents
University of Wisconsin-Madison
Madison, WI 53706

Dear Board of Regents,

The Association for Nepal and Himalayan Studies (ANHS) is requesting to be set up as a sponsor at the University of Wisconsin-Madison in the South Asia Summer Language Institute (SASLI) department (ID: A103300). This request is for the dates of February 1, 2018 to December 31, 2018. Dependent upon funding, ANHS will be requesting an annual extension of this program every 12 months.

ANHS has a universal policy that no indirect-costs will be paid on any grants awarded by the Institution. Director of the Center for South Asia, B. Venkat Mani, will be the Principle Investigator of this grant throughout this period.

The estimated budget of \$13,000 is for direct costs only and may be applied to salary, fringe, travel, web development, and administrative office expenses. Actual payments will be made twice a year by check delivered directly to the Research and Sponsored Programs office. The first payment will be made once the project is established.

Sincerely,



Heather Hindman
President, ANHS

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53706 Phone: (608) 261-1194 • Fax: (608) 265-3302 • Email: administrator@anhs-
himalaya.org

Should eScholarship be our next publishing platform?

Prepared by Jana Fortier

UPNE is closing business. Therefore we will be moving our publishing to another journal publisher. I talked with the editor of [Himalayan Linguistics](#), Kristine Hildebrandt (Southern Illinois Univ.) last month. She spoke highly of their publishing platform, called “eScholarship Publishing”. She likes many aspects of the Publishing platform, especially that it costs nothing. Let me repeat, \$0 cost. Note that we paid UPNE ~\$8,000 in 2018. ANHS will be able to recover much of this \$8,000 to use in another more efficient manner.

Find more info at <https://escholarship.org/publishing>. Information on moving a journal onto this publishing platform is at: [starting-a-journal-on-escholarship](#).

Kristine noted the following:

*It offers a comprehensive open access publishing program. There are currently 70+ [journals](#) using eScholarship open access.

*It has to be set up by someone affiliated with the Univ. of California system, but after that, it doesn't have to be run by UC affiliated faculty. Kristine, for example, is the editor of *Himalayan Linguistics* but is based at SIU in Illinois.

*It has templates for journal publishing & production all set up which are nice. We can upload text, images, etc.

*It includes an editorial and peer review submission system which are easy to use.

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